

# Young People's Participation and Engagement Coordinator – Peripatetic

## Some information

### What will I be doing?

The Coordinators for this project are responsible for delivering key elements of the Making Participation Work (MPW) contract. The aim is to enable local areas across England improve the way in which SEND young people are involved in strategic decision making. This arises from relatively recent SEND reforms, and Coordinators need to understand the requirements arising from these reforms.

The Peripatetic Coordinator role has several facets.

### Enabling and facilitating a Young People's Participation Teams (YPPT):

Regional Coordinators ensure that their region has an active group of young disabled people who are able to support delivery for the MPW project. This group will meet at least 10 times a year and will be developed to be able to

Receive development to improve understanding of mechanisms for young people's participation.

Coproduce presentations and Development Days, as well respond to consultation opportunities

Attend events to offer presentations and Development Days, often with significant travel and overnight stays away from home

The Peripatetic Coordinator will not, initially, have a YPPT to enable and facilitate, although this may change as the project grows. Instead they will be expected to directly support existing YPPT and to support colleagues across KIDS who are establishing new participation groups. This may be achieved through direct delivery on site, or through virtual meeting technology and other remote approaches.

Group members will have their understanding of participation developed through an agreed process. This will be supported by other members of the Participation Team. Similarly, presentation skills will also be developed. It is envisaged that the Peripatetic Coordinator will further develop these processes, in coproduction, and take a lead on their delivery to internal and external participation groups.

When ready, opportunities will be found for group members to develop and deliver presentations to others. This is likely to involve presenting to professionals. This requires skills and confidence development, with coordinators taking the lead to ensure young people are prepared. It is likely that delivery will also require young people to travel to events away from their local area, with overnight stays away from the home area common. Coordinators will make the necessary arrangements, liaising with the young people concerned and ensuring parents / carers are aware and agree to arrangements. Support to carry out these trips and delivery will be provided, although the coordinators will take the lead.

**Creating opportunities for Development Days and similar events:** Core to the Making Participation Work project is working with local areas to help them improve the way in which young disabled people are engaged in coproduction and strategic decision making. Local areas are usually represented by Local Authority or local CCG leads. The Coordinators lead on this by:

- Identifying local areas to engage: This may be through direct contact or networking at events
- Liaising with a contact in the local area to identify needs and opportunities for KIDS engagement
- Working with the local area contact to create a theme, agenda and the content for a Development Day
- Ensuring delivery of the Development Day, leading the creation of content, preparation of young people to co-deliver, preparation of resources, delivery and subsequent report writing and delivery

In order to work with colleagues in local areas to identify opportunities and develop the delivery, Coordinators need a good understanding of the SEND participation agenda, as well as a creative insight into how to explore, challenge, and work with local area needs. The wider Participation Team can help with this, providing shadowing opportunities initially and then working together to ensure content is suitable. Existing resources can be called upon to help create bespoke interventions.

**Supporting other elements of delivery for MPW:** The contract has other elements that need to be delivered, for example exploring the synergies between parent / carer forums and the development of a network of YPPT across the country, or the creation of baseline measures to monitor young people's experience of engaging in YPPT. Coordinators will be expected to support these delivery strands, potentially taking the lead on some.

**Supporting the wider work of the Participation Team and Young People's Services:** The team are engaged in a wide variety of projects that benefit the MPW project.

Other matters of note

**Overnight Stays:** The role is likely to involve many stays away from home overnight. Please be aware that there is no "sleep in" rate for overnight stays away from home. Colleagues are required to liaise with their manager to ensure they have a set time to end and begin their working days, whilst still be available to respond to any emergencies that might arise when they are with young people away from home.

The MPW team utilise hotels, such as Premier Inn and Travelodge, for this part of their work. Young people will be expected to be able to manage themselves overnight, and so the potential for calling upon staff members should be minimised through appropriate planning and preparation.

**Team Meetings:** Coordinators are required to attend meetings of the team from time to time.

**Communication Technology:** Coordinators should be able to use, and be comfortable with, the use of Skype for meetings. Each staff member will be supplied with a lap top that is able to run Skype, and it is the responsibility of the Coordinator to ensure they are able to utilise this, including having access to a reliable internet connection when required.